Amendment #2 to
Putnam Gardens Resident Relocation and Unit Assignment
Policies and Procedures Agreement dated - 12/23/14

This Second Amendment to Putnam Gardens Resident Relocation and Unit Assignment Policies and Procedures Agreement is entered into this 21stday of May, 2015, by and among the Cambridge Housing Authority (the "CHA") and thePutnam GardensRelocation Committee on behalf of the Putnam Gardens Tenants,

WHEREAS,the Partiesentered into that certain Resident Relocation and Unit Assignment Policies and Procedures Agreement dated December 23, 2014 (the "Agreement") and amended said Agreement on or about April 29, 2015;

WHEREAS, the Parties desire to amend the Agreement to reflect the requirements of the U.S. Department of Housing and Urban Development as identified in a memorandum, dated April 17, 2015, approving relocation to proceed at another CHA development, Manning Apartments, prior to its RAD closing;

NOW, THEREFORE, both parties agree to amend the Agreement as follows:

1. Replace the reference to "non-displacement" in the first bullet under Relocation Coordination Manager on Page 4 with "RAD Notice of Relocation".

2. In Section 4, whenever there is a reference to "Notice of Non-Displacement" replace with "RAD Notice of Relocation".

3. In Section 6, Option 1, insert the following sentence after the first sentence: "Any temporary relocation to the homes of

family members or friends must meet the URA definition of decent, safe, and sanitary for it to be an approved relocation option under this Agreement."

4. In Section 6, Options 2 and 3, in the fifth paragraph replace the following words in the first sentence "notwithstanding any provisions of the Admissions/Tenant Selection Plans to the contrary" with "in accordance the CHA's transfer policy as written in its Admissions and Continued Occupancy Policy or RAD Administrative Plan and URA requirements, as applicable".

5. In Section 6, Options 4 and 5 as amended, replace every reference to "$5250" with "$7,200".

6. In Section 9.2., in sentence two of the first paragraph after "If a household is not ready to move on its specified day," delete the following words: "the CHA will charge a $100 "not ready" fee as an incentive to be ready as well as to cover the moving company's cost. This fee shall be waived for good cause such as serious illness or family emergency".

7. In Section 9.3., in the fourth paragraph delete the following sentence: "Residents who do not provide this notification, and as a result, are not ready for the move on their assigned day, may be charged $100 to partially cover the cost of either completing the packing on that day by the moving company, or rescheduling the move to allow time to complete the packing.".

8. In Section 9.4.A., replace the three references to "$5,250" in this Section with "7,200".

9. In Attachment E of the Agreement, replace the Notice of Non-Displacement with the RAD Notice of Relocation, a copy of which is attached as Appendix 1 to this Amendment.

10. In Attachment E, "Notice of Displacement", replace the reference to "$5,250" with "$7,200".

11. In Attachment H, Relocation Exception to CHA Pet Policy for Putnam Gardens Residents, delete in its entirety the reference to a pet deposit in paragraph 3 of Attachment H and in paragraph 3 of the Pet Rider

IN WITNESS WHEREOF, the Parties have duly executed this Amendment by their duly authorized signatures effective as of the date first above written.

Cambridge Housing Authority

Gregory P. Russ 8-26-15
Executive Director

On Behalf of the Putnam GardensRelocation Committee

Jessica Carrion

Erin Gullage

Krystal Jackson

Appendix 1
RAD Notice of Relocation
(for temporary moves off-site for less than one year or on-site moves)

(date)

Dear [*Resident Name*],

Putnam Gardens is participating in the Department of Housing and Urban Development's (HUD) Rental Assistance Demonstration (RAD) program. On September 16, 2013, the Cambridge Housing Authority (CHA) proposed plans for Putnam Gardens to rehabilitate Putnam Gardens as part of its conversion to RAD program. On February 19, 2015, HUD issued the RAD Conversion Commitment (RCC) and committed federal financial assistance to the project.

In order for CHA to complete the project, you will need to be relocated for [*anticipated duration of relocation*]. Upon completion of the project, you will be able to lease and occupy your present unit or another decent, safe and sanitary unit in the completed project under reasonable terms and conditions. You are eligible for relocation payments and assistance.

However, **you do not need to move now.** This notice informs you that a decent, safe, and sanitary dwelling unit, listed below, has been made available to you and you will be required to move by: *[insert date at least 30 days after the date of this notice].*

If your temporary relocation exceeds one year and you qualify as a "displaced person" under the Uniform Relocation Assistance and Real

Property Acquisition Policies Act (URA), you may be eligible for further relocation assistance and payments under URA.

The relocation assistance to which you are entitled includes:

- Payment for Moving Expenses. You are entitled to be reimbursed for all reasonable out-of-pocket expenses incurred in connection with any temporary move. CHA will provide a mover, and will cover the expenses relating to disconnection and reconnection of existing utilities including telephone, cable service or internet access.

- The location of your temporary replacement unit is [*address*]. This temporary housing has been determined to be decent, safe and sanitary.

- [*List appropriate relocation advisory services and any other services and assistance provided.*]

If you disagree with this determination, you may file a written appeal to the CHA in accordance with Putnam Gardens Resident Relocation and Unit Assignment Policies and Procedures Agreement as well as 49 CFR 24.10.

If you have any questions about this notice and your eligibility for relocation assistance and payments, please contact _____, CHA's Relocation Coordinator Manager, before you make any moving plans. The CHA Relocation Coordinator will assist you with your move to a temporary unit and help ensure that you preserve your eligibility for any relocation payments to which you may be entitled.

The Putnam GardensRelocation Committee, see Attachment A in the Putnam Gardens Resident Relocation and Unit Assignment Policies and Procedures for contact information, and/or the Alliance of Cambridge Tenants, at (617) 499-7031 or tenants@earthlink.net, are available to assist you with any questions.

Remember, do not move or commit to the purchase or lease of a replacement home before we have a chance to further discuss your eligibility for relocation assistance. This letter is important to you and should be retained.

Sincerely,

Print name:
Title: