

**JFK Apartments LLC /
CAMBRIDGE HOUSING AUTHORITY
PLANNING & DEVELOPMENT DEPARTMENT**

INVITATION TO BID

**Site Improvements, Window Air-Conditioner Replacement, and Miscellaneous Repairs
at John F. Kennedy Apartments, 55 Essex Street, Cambridge, MA**

Project #23-jfk-001-01

Cambridge Housing Authority, in its capacity as managing member, acting on behalf of **JFK Apartments LLC**, the Owner and Awarding Authority, invites sealed bids for **Site Improvements, Air-Conditioner Replacement and Miscellaneous Repairs at John F. Kennedy Apartments**, at 55 Essex Street, Cambridge, MA in accordance with the documents prepared by BWA Architecture.

The work is estimated to cost \$350,000.

General bidders must be certified by the Division of Capital Asset Management and Maintenance (DCAMM) in the following category of work: **General Building Construction** and must submit a current DCAMM Certificate of Eligibility and a signed Update Statement (CQ3)

Filed sub-bidders must be DCAMM certified for the trades listed below and bidders must include a current DCAMM Sub-Bidder Certificate of Eligibility and a signed DCAMM Sub-Bidder's Update Statement

All bids are subject to M.G.L. c.149 §44A-J and to minimum wage rates as required by the Secretary of Labor pursuant to the Davis-Bacon Act and included in the project specifications.

General bids and sub-bids shall be accompanied by a bid deposit not less than five (5%) of the greatest possible bid amount, and made payable to **JFK Apartments LLC c/o Cambridge Housing Authority**. A 100% payment bond and a 100% performance bond will be required for the awarded contract.

Filed-Sub Bids will be received until **Thursday, June 15, 2023 at 2:00PM** and publicly opened on-line, forthwith.

General bids will be received until **Wednesday, June 28, 2023 at 2:00PM** and publicly opened on-line, forthwith.

Filed Sub-Bids for this project shall be: **HVAC**.

THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED BY THE AWARDING AUTHORITY. Bids must be electronically submitted at www.biddocs.com. At any time during the bidding process, you may print the various bid documents for your company's records.

Additional instructions to complete the other bid forms are accessible on the BidDocs ONLINE website (Click on the "Tutorial" tab at the bottom footer).

Bid forms and contract documents will be available for pick-up at www.biddocs.com on **Wednesday, May 31, 2023 after 10:00AM** (may be viewed electronically and hard copy requested).

There is a plan deposit of \$50 per set (maximum of two sets) payable to BidDocs ONLINE Inc. Deposits may be electronically paid or must be a certified or cashier's check. This deposit will be refunded for up to two sets for general bidders upon return of the sets in good condition within thirty (30) days of receipt of general bids. Otherwise the deposit shall be the property of the Awarding Authority. Additional sets may be purchased for \$50.

Bidders requesting Contract Documents to be mailed to them shall include a separate check for \$40.00 per set for UPS Ground (or \$65.00 per set for UPS overnight), payable to BidDocs ONLINE Inc. to cover mail handling costs. You must REGISTER as a plan holder to receive notification of addenda. To register, click on the Plan Holders tab at the left and then click "Register as Plan Holder" in the upper right. If you register, you will automatically be notified via email when an addendum is posted.

A site visit for all interested bidders will begin at John F. Kennedy Apartments, 55 Essex Street, Cambridge, MA 02139 on Thursday, June 8, 2023 at 2:00PM.

All bidders are invited and encouraged to attend. Attendees of the site visit should RSVP to Tim Smith at (617) 520-6254 or tsmith@cambridge-housing.org.

No interpretations of the meaning of the plans, specifications or other pre-bid documents shall be made to any bidder. Every request must be in writing. Questions concerning this project shall be submitted via email to www.biddocs.com

Deadline for sub-bidder questions shall be Friday, June 9, 2023 at 2:00PM.

Deadline for general bidder questions shall be Tuesday, June 20, 2023 at 2:00PM.

Questions received after the above deadlines may not be considered by the Awarding Authority.

Bids shall remain in effect for 60 days, Saturdays, Sundays and legal holidays excluded after opening. Successful bidders shall agree to commence work and complete the Work in accordance with the dates set forth in the Bidding Documents and Contract Documents.