

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
CAMBRIDGE HOUSING AUTHORITY
WEDNESDAY, JULY 12, 2023 5:30 P.M.**

MEMBERS PRESENT: ELAINE DEROSA, CHAIRPERSON
LOUIS BACCI, VICE CHAIRPERSON
SUSAN CONNELLY, TREASURER

ABSENT: GERARD J. CLARK, MEMBER
VICTORIA BERGLAND, MEMBER

ALSO PRESENT: BRENDA DOWNING, DEPUTY EXECUTIVE DIRECTOR
SUSAN COHEN, GENERAL COUNSEL
NICHOLAS DESOUZA, RECORDING SECRETARY

In accordance with temporary changes to the open meeting law this meeting is being held by teleconference.

ROLL CALL PRESENT: ELAINE DEROSA, SUSAN CONNELLY, LOUIS BACCI

1. EXECUTIVE DIRECTOR'S REPORT

- a. Brenda Snowden Downing is conducting the meeting in place of Michael Johnston had a family emergency he had to tend to. Mr. Johnston is available via phone to have quorum for the affiliate meetings.
- b. Ms. Snowden Downing reported that the boardroom currently does not have air conditioning.
- c. Ms. Snowden Downing announced that CHA hosted a partnership event with Empath to launch partnership. Empath offers mentorship and financial coaching. Great event and well attended. Residents attended the event and showed interest in joining. Empath also works with Boston Housing Authority. Lunch was offered after the speaking portion of the program.
- d. Ms. Snowden Downing announced that there will be summer games hosted at Pisani Center in partnership with the Cambridge Police Department over the next 5 weeks. Events include Family and Game nights, and a Summer Block Party. These spirited events do a great job reaching out to the community.
- e. Ms. Snowden Downing reported that interviews with Sue Cohen's replacement are being conducted. The goal is to get someone on board to shadow Sue for 6 Months.
- f. Ms. Snowden Downing reported that the Burns Ribbon cutting was a success and mentioned that the highlight of the whole event was resident speaker Robert McClellan's message about respect, collaboration and having a collective voice.
- g. Ms. Snowden Downing reported that John Filip will be trying to schedule two meetings with the Audit Committee comprised of Chairperson DeRosa and Treasurer Connelly for some time between August 7th and 14th.

2. **Authorization to Enter into Purchase and Sale Agreement- 114 Temple Street Somerville**
Authorization to enter into Purchase and Sales Agreement for 114 Temple Street, Somerville leased by the Home for Little Wanderers

MOTION: Mr. Bacci moved to authorize to Enter into Purchase and Sale Agreement for 114 Temple Street Somerville. Ms. Connelly seconded the motion which upon being put to vote, was **passed three in favor, two absent.**

3. **Consolidated Award of Contract for Window and Siding Replacement - 15 Inman Street**
Authorized to execute a contract with Cape Cod Builders of Bourne, MA for Window and Siding Replacement at 15 Inman Street

MOTION: Ms. Connelly moved to authorize Consolidated Award of Contract for Window and Siding Replacement for 15 Inman Street. Mr. Bacci seconded the motion which upon being put to vote, was **passed three in favor, two absent.**

4. **Authorization to Award of Consultant Contract for Development and Modernization- Nathalie Janson**
Award Consultant Contract for Development and Modernization Services with Nathalie Janson

MOTION: Ms. Connelly moved to authorize to Award Consultant Contract for Development and Modernization Services with Nathalie Janson. Mr. Bacci seconded the motion which upon being put to vote, was **passed three in favor, two absent.**


5. **Authorization to Informational: Award of Contract- Glionna Plumbing and Heating Services, Inc.**
Notification of the Award of Construction Contract to Glionna Plumbing and Heating Services, Inc. of Saugus, MA for Roosevelt Towers Low-Rise Gas Piping Upgrade/Replacement

No Vote Needed

6. **Authorization to Award 3 Year Renewal of Procore Software License**
Authorize to sign a renewal license agreement with Procore Technologies of Santa Barbara, California for three year

MOTION: Mr. Bacci moved to authorize to sign a renewal license agreement with Procore Technologies of Santa Barbara, California for three year. Ms. Connelly seconded the motion which upon being put to vote, was **passed three in favor, two absent.**

MOTION: Ms. Connelly moved that there being no further business to come before the Board, that the Board of Commissioners adjourn its Meeting. Mr. Bacci seconded the motion which upon being put to vote, was **passed three in favor, two absent.**



Michael Johnston, Secretary